WITTENBERG UNIVERSITY
2012-2013 ACADEMIC CALENDAR

FALL SEMESTER

August 16 & 17  New Student Days
August 20       Classes Begin
September 14-6  Family Weekend
October 5-6     Homecoming
October 15-16   Fall Break
November 21-23  Thanksgiving Holiday
December 7      Fall Classes End
December 10-14  Final Exams

SPRING SEMESTER

January 7       Classes Begin
March 4-8       Spring Break
March 22-24     Little Sibs Weekend
March 29        Good Friday Holiday
April 12        Honors Convocation
May 1           Spring Classes End
May 3-8         Final Exams
May 10          Baccalaureate
May 11          Commencement

Welcome to the Parents Association!

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WITTENBERG UNIVERSITY
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ACADEMIC ADVISING ................................................................. 327-7924

ACADEMIC RECORDS ................................................................. 327-6131
  Jack N. Campbell, Registrar

ADMISSION ................................................................................. 327-6314

ADVANCEMENT ........................................................................... 327-7414
  James Geiger, Vice President for University Advancement

BUSINESS AFFAIRS ................................................................. 327-7009
  Darrell B. Kitchen ’77, Vice President

CAREER CENTER ................................................................. 327-7521
  Wendy Smiseck, Director

COMMUNITY SERVICE ............................................................... 327-7523
  Kristen L. Collier ’92, Director

DINING SERVICES ................................................................. 327-6161
  Noah Ristau, Director

FINANCIAL ASSISTANCE ........................................................... 327-7321
  Randy Green, Director

GREEK LIFE ................................................................. 327-7820
  Carol Preston, Director

HEALTH AND COUNSELING CENTER ................................. 327-7811
  Kathryn McKee, M.D., Director of Health Center
  Linda M. Lauffenburger, Director of Counseling

INTERNATIONAL EDUCATION ............................................. 327-6185
  JoAnn Bennett, Director

INTERNSHIPS ........................................................................... 327-7921
  Wendy Smiseck, Director Career Center

MATH WORKSHOP ................................................................. 327-6155
  Obed Lewis

MULTICULTURAL STUDENT PROGRAMS ................................ 327-7800
  John L. Young, Director
PRESIDENT

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PROVOST

Christopher Duncan

RESIDENCE LIFE

Mark DeVilbiss, Associate Dean for Residence Life

FERNCLIFF HALL................................. 327-7550
FIRESTINE HALL................................. 327-7565
MYERS HALL....................................... 327-7555
NEW RESIDENCE HALL......................... 327-7570
POLIS HOUSE..................................... 525-1522
TOWER HALL..................................... 327-7575
WOODLAWN HALL............................... 327-7585

SECURITY

Carl E. Loney, Chief of Police

STUDENT ACCOUNTS

Doug A. Schantz '04, Manager

STUDENT ACTIVITIES AND CAMPUS PROGRAMS

Jon Duraj '09, Director

STUDENT DEVELOPMENT

Sarah M Kelly, Vice President of Enrollment Management and Dean of Students

STUDENT EMPLOYMENT

Sonya L. Zugelder, Administrative Assistant

WEAVER CHAPEL

Anders and Rachel Tune, Pastors to the University

WRITING CENTER

Mike Mattison, Director
ACADEMIC ADVISING AND EDUCATIONAL OPPORTUNITIES

WHAT IS ACADEMIC ADVISING?
HOW IS IT DONE?

Basic to Wittenberg’s mission is a deep concern for the welfare of each of its students and the education of the whole person. Accordingly, an important responsibility of its faculty is to provide advice for each student about educational, vocational and personal planning. This approach is person-centered, treating each student as a distinct individual. The university also recognizes that personal growth and maturity are reached through acceptance of responsibility. Wittenberg, therefore, affirms the primary responsibility for the pattern and outcome of the student’s educational program, while the development of social responsibility lies with each student. Within this context, the objectives of the student-advising program are as follows:

• to help the student understand the nature of a liberal arts institution,

• to help the student obtain maximum benefit from the total educational experience by discussing emerging interests and relating these interests to opportunities in, and beyond, the classroom,

• to assist the student in understanding the policies and regulations which give structure to the educational experience, and

• to help the student begin to determine career goals based on the student’s aptitudes and interests, and to outline a course of study that will facilitate achieving these goals.

The major features of Wittenberg’s advising program for entering students include the following:

Approximately 30 faculty members serve as academic advisors to new students each year. The student’s faculty advisor instructs the WittSem class, in which all entering students are enrolled fall semester. The advisor’s dual role is a crucial part of the advising program because it heightens the student’s sense of belonging and establishes a close working relationship with the advisor.

Trained upper-class students, called Orientation Assistants, aid the advisors during the orientation program. The relationship between the new students and the Orientation Assistants provides excellent support as the new students adjust to college life.
All new students are required to meet with their advisors each semester to pre-register for courses for the next semester. This meeting provides an opportunity to discuss class schedules and plan the overall academic program, as well as address any concerns students may have about their adjustment to Wittenberg. Advisors post office hours for individual appointments and are available throughout the semester to meet with students.

A final feature of the advising program is a communications network that is continually at work. Advisors, course instructors, residence hall staff, student development professionals, and others know that each new student’s well being involves every aspect of campus life. Communication about new students and referral to various campus resources occur often.

*The benefits of the new student-advising program are realized with the student’s recognition that the advising relationship is a partnership, which assumes the student’s academic commitment and initiative.* The program provides a system of support to ensure the well being of the student as the college experience begins.

**WHAT IS THE MATH REQUIREMENT?**

[http://www4.wittenberg.edu/administration/math_workshop/](http://www4.wittenberg.edu/administration/math_workshop/)

All students are required to achieve a level of competence in mathematics that provides the necessary foundation for subsequent college learning and strengthens problem-solving and reasoning skills through continued use. This learning goal is met by taking a quantitative course and a mathematical-reasoning intensive course before graduation. Students are required to take a math placement exam to determine their placement level. Based on the results of the math placement exam, some students may have to attend the Math Workshop for assistance to achieve the appropriate level. **Students should meet the prerequisite for this requirement by the end of the first year, and must complete it to take the needed courses for graduation.**

**WHAT IS THE FOREIGN LANGUAGE COMPETENCY REQUIREMENT?**

The student should achieve the degree of competence in a foreign language necessary to encounter another culture on its own terms and to enhance understanding of the structure of language itself. All students need to demonstrate competence equivalent to a year of language study at Wittenberg. Methods of demonstrating language competency are outlined in the *Academic Catalog.*

**WHAT IS THE COMMUNITY SERVICE REQUIREMENT?**

Wittenberg students will enrich their liberal arts education through a commitment to direct service to the Springfield community. The 27 hours of service completed by each graduate is a hallmark of the Wittenberg education. In addition to the 27 hours of service, students also attend an orientation and a reflection session and write a reflection essay. Supported by staff in the Community Service Office, students select a service activity from among 50+ sites in the Springfield area.

Students register for Community Service 100 any semester before their senior year. Service requirements
must be completed during the semester the student is registered for Community Service 100. Transportation to the service sites is provided by Motor Pool, Recitation Annex.

The Community Service Office, 723 North Fountain, also serves as a resource for campus organizations and individuals interested in continuing their service throughout their Wittenberg experience. Visit the “Community Service” Quick Link at www.wittenberg.edu for more details.

IS HELP AVAILABLE IF A STUDENT HAS TROUBLE WITH A SPECIFIC COURSE?

Most members of the faculty devote much time to out-of-class contact with students, but the student is expected to take the initiative. All faculty members have posted office hours and are available at other times by appointment. Academic departments also designate upper class tutors.

WHAT SERVICES ARE AVAILABLE TO HELP IMPROVE BASIC ACADEMIC SKILLS?

The Writing Center, Oral Communication Center, Foreign Language Learning Center and Math Workshop are open to any student seeking help to improve writing, language and math skills. Full-time directors and trained student tutors provide assistance. Based on the results of the math placement exam, certain students are required to attend the Math Workshop to receive help until they have sufficiently raised their placement level to the appropriate level. Writing and Communication skills are continually assessed in most classes throughout the year by the faculty. Students with weak writing skills are required to work through the Writing Center until the director determines they have reached an acceptable level of proficiency. All students must achieve an acceptable level of math and writing proficiency for graduation.

HOW IMPORTANT IS WRITING AT WITTENBERG?

http://www4.wittenberg.edu/administration/writing_center/

Wittenberg encourages students to develop their writing ability. All students must take and receive writing credit for, at least seven writing intensive courses, including English 101, a required course that provides an introduction to college writing. Writing intensive courses give students the opportunity to write in a variety of disciplines and receive careful assessment of their writing in these diverse environments. In these courses, students who meet the minimum standard of writing proficiency established by the instructor receive writing-intensive credit (W), in addition to the course grade.

The Wittenberg Writing Center is a valuable resource for students writing in all disciplines. Writing Center student advisors, who have taken a required course in peer advising, work with students at all stages of the
writing process: planning, revising and editing. The Writing Center also provides assistance with such writing projects as job applications and resumés, poetry and fiction, graduate school essays, and applications for such prestigious awards as Truman, Marshall and Rhodes scholarships.

WHEN DO STUDENTS DECLARE THEIR MAJORS?

Students are required to declare their majors by the end of spring semester of their sophomore year. Advisors, faculty members, and the Career Center are available to help students make this decision.

WHAT IS REQUIRED FOR GRADUATION?

All students are required to complete 130 semester hours to graduate. Included in this number is the General Education Program, consisting of 16 learning goals. Twelve of these goals include course, competency, or participation requirements for each student. To fulfill most of these goals, students may choose from a range of courses across the academic departments. The general education learning goals and requirements are divided into three groups: Foundations, Arts and Sciences, and Co-curricular Activities. Also included in the 130 semester hours is a major course of study as designed by the Major department. The Academic Catalog describes all of the requirements in detail.

Each summer the Registrar’s Office conducts an audit of seniors’ records to determine which graduation requirements remain to be met. Results of this audit are sent to seniors early in the fall semester to inform them of their status at the beginning of their senior year. The university strongly encourages parents to communicate with their students regarding the results of the audit.

WHAT COMPUTERS SERVICES ARE AVAILABLE TO STUDENTS......AND PARENTS?

Students:

http://www4.wittenberg.edu/administration/cctr/

A fiber-optics backbone supporting a 10/100 switched network running Ethernet protocol links students and faculty to a series of servers covering Web, Mail, file sharing, and database services. The University mail server and the WittPortal can also be accessed via Web browser from any location in the world. The campus network connects classrooms and administration buildings as well as the library, including its online public access catalog EZRA, to each other and the Internet. All students, faculty and staff are given network accounts for use with the campus network. The University also maintains a World Wide Web home page: http://www.wittenberg.edu.

There are over 500 networked Windows workstations and servers are available for students to use across campus in public, classroom, and residence hall computer labs. All of these labs are equipped with network capability and laser printers. Each student has space available on Web, file, and mail servers for their personal academic use. There is also space available for class projects separate from the student’s personal work area; setup for class file space can be requested by any faculty member. Our Windows 2007 based network allows each student to access his or her own area on the file server from any of the networked labs on campus, from a
network connected room, or through our dialup modem service. Standard software available in computer labs includes Microsoft Office Professional. Specialized programs for individual classes are also available from a variety of locations around campus. For additional support services, please see the WittLink Portal area of the Wittenberg website.

The Solution Center is staffed from 8 a.m. – 12 p.m. and 1 p.m. – 5 p.m., Monday through Friday, during the school year and is located in Synod Hall, Room 13. The Solution Center can be reached at either (937) 525-3801 or solution@wittenberg.edu. Please call, e-mail or stop by for any information regarding the services available from the Solution Center, to request a work order, or for any university computer-related questions.

Services available to students include:

- Personal network drive storage space (H:\ drive on the network)
- Personal web page space (U:\ drive on the network)
- Space for class work (assigned through professor)
- Examples of WittLink Portal services (http://www.wittenberg.edu/ws/):
  - Find their username and set their password
  - Reset their passwords
  - WittBoard – discussion boards covering various topics
  - Request mailing lists for campus organizations
  - Change their personal information or privacy settings
  - Student, faculty, and staff directory information
  - View open courses and course descriptions
  - Online course registration each semester
  - Information about any holds or registration restrictions you might have
  - Track information available from the offices of the Registrar, Student Accounts, and the Career Center (grades, schedule, etc.)
  - Ability to grant parental access to specific academic information (schedule, financial aid, degree audit, grades, account balance)
  - Access to grant specific permission for Health Services to discuss current illnesses, chronic conditions, or other topics with parents

As part of Wittenberg’s ongoing commitment to technology, additional services are added yearly. Examples include:

- The ability for students to connect your personal network enabled laptop or PC yourself in various locations around campus, including Residence Halls, Hollenbeck Hall (hallway study areas), and the new wing of the Barbara Deer Kuss Science Center.
- ACH availability to make account payments securely over the Web through the WittLink Portal
- Wireless network access in all buildings on campus

Parents:

To help increase the opportunity for parent involvement and create a sense of connection to the campus community, several online services are available to parents through our WittLink Portal.
Examples of services available to parents through the WittLink Portal (http://www.wittenberg.edu/ws/):

- WittBoard – discussion boards covering various topics
- Ability to change your personal information or privacy settings
- ACH availability to make account payments securely over the Web through the WittLink Portal
- Your own e-mail account
- Personal e-mail address book
- Access to the faculty and staff directories
- Web favorites – keep your favorite web links in one place
- Course description information
- Early alert system – tell trained Wittenberg staff about family or other personal issues that might affect the student’s performance or well-being
- Information about your student (FERPA details as released by the student)
- Online giving

ARE CAREER SERVICES AVAILABLE TO NEW STUDENTS?

http://www4.wittenberg.edu/administration/careers/

The Career Center encourages new students to make the most of their four years here by building skills the work world seeks while getting a first-class liberal arts education. The Career Center joins the Off-Campus Programs offices in hosting a program during fall semester called “The Power of Experience.” In this informal meeting, successful juniors and seniors challenge first-year students to get involved in activities, summer jobs, community services, and eventually internships, independent study and study abroad experiences to shape and test their career goals and build all-important skills. Students can track their participation in these “resume-builders” by setting up their Power Portfolio on Witt Link.

Opportunities to obtain career information are created with our Web page, and also with programs held at various times throughout the year, in which alumni and parents are invited to speak with students about careers. One of the high impact programs is called “Don’t Cancel Class.” Whenever a professor must be absent from class, due to a conference or other commitment, the professor is encouraged to invite the Career Center director to give a program that day on career-related issues. Other programs are offered in the Residence Halls and Greek Houses on a variety of subjects from “Choosing a Major” to “Conducting a Successful Job Search.”

In addition to the variety of programs offered by the Career Center, the staff is available to meet individually with students to assist them in developing a sense of career direction. A variety of resources are available to help students learn about how their interests, values, skills, and personality relate to career options. One such resource is Discover, a web-based program that students can access with a username provided by the Career Center. Another resource is the Tiger Career Advisors Network, a database of alumni, parents, faculty and staff who have volunteered to provide career guidance and networking support.

ARE THERE OPPORTUNITIES FOR STUDY OFF-CAMPUS?
Yes, there are programs available to students for off-campus study, such as internships and summer field studies. During the junior or senior year, students can engage in an internship for academic credit in the Springfield area, or by applying to programs such as the Wittenberg Washington Semester. Registering for off-campus summer internships (located in one’s hometown, Springfield or elsewhere) is a popular option. Faculty internship coordinators in each academic department assist students in designing these “real world” academic/work experiences.

Summer field-study programs meet at off-campus sites under the supervision of Wittenberg faculty. They combine the vivid experience of “being there,” the excitement of living in different locales, and serious academic investigation.

WHAT ABOUT STUDYING ABROAD?
http://www4.wittenberg.edu/administration/inted/studyabroad/index.html
JoAnn Bennett, Director of International Education
(937) 327-6185, jbenett@wittenberg.edu

The Office of International Education coordinates many study abroad opportunities. Students may spend a semester or a year studying in Japan, China, Russia, Germany, France, Spain, England, Denmark and many other countries. A minimum 2.5 cumulative grade-point average is required for study abroad. In addition, Wittenberg has approximately 50 international students on campus from 30 different countries. The university has a full-time Director of International Education to counsel students on the programs best suited to their academic, financial and personal needs.

RESIDENCE LIFE
http://www4.wittenberg.edu/reslife
(Click on Residence Life)

WHO LIVES IN RESIDENCE HALLS?

All first- and second-year Wittenberg students with less than 60 credit hours are required to live in residence halls, except those who live in homes of their parents (within 30 miles of campus), and those who are married. During spring semester of their sophomore year and if they have earned 60 credit hours, students may request permission to live in Wittenberg rental properties for their junior and senior years.

HOW ARE RESIDENCE HALLS STAFFED?

Four full-time professional Area Coordinators live on campus in the residence halls, and are assisted by three
undergraduate Community Assistants and 42 undergraduate Resident Advisors who reside on each floor in the residence halls.

**WHERE DO STUDENTS EAT?**

Wittenberg Dining Services offer three meals a day, Monday through Friday, as well as brunch and dinner on Saturday and Sunday in the Student Center Dining Room. All residence hall students are required to have a meal plan. Meal plans and other options, such as Wittenberg Gold (a purchased card for use in the Dining Room or Post 95), are available for non-residence hall students. The food selection is varied, with meat and vegetarian dishes offered daily. The Dining Services staff works with students with special dietary needs.

**WHAT IS THE SECURITY SYSTEM ON CAMPUS?**

Security and Police officers patrol the campus 24 hours a day and are available to address emergencies. Security telephones are located on campus, and Escort Service operates during the evenings when school is in session. The doors to the residence halls are locked 24 hours a day.

**WHERE DO STUDENTS DO THEIR LAUNDRY?**

Every residence hall has washers and dryers. In addition, there are dry cleaning and laundry facilities located near campus.

**ARE HOUSEKEEPING SERVICES AVAILABLE?**

Maintenance personnel clean common areas, such as lounges and bathrooms. Students are responsible for cleaning their own rooms.

**IS STORAGE AVAILABLE IN THE RESIDENCE HALLS?**

No. There are several storage rental firms in the Springfield area.

**WHERE DO I SEND MAIL AND PACKAGES TO MY STUDENT?**

Every student has an assigned mailbox located in the lower level of the Student Center. U.S. mail should be addressed to:

Your Student  
Wittenberg University, Box _____  
P.O. Box 6100  
Springfield, OH 45501-6100

Packages shipped via UPS, Federal Express, etc., should be addressed to:
Students may purchase stamps, mail letters, and ship packages from the Service Center.

HEALTH SERVICES

http://www4.wittenberg.edu/administration/student_development/counseling_and_health_service.html/

WHAT IS THE HEALTH SERVICES?

The Wittenberg Health and Counseling Center provides medical and counseling services for full-time, traditional students. Medical services include a nurse evaluation for walk-ins, diagnosis and treatment by a board-certified physician by appointment, and referral to community resources as appropriate. There is no charge for the professional services of the physician or nurses. Diagnostic treatment and services, such as laboratory tests and some procedures, are available on a fee-for-service basis. The Health and Wellness Center is open Monday through Friday from 8 a.m. to 5 p.m., while the university is in session. A family medicine specialist, registered nurses, and a licensed social worker staff the center.

WHAT IF MY CHILD IS SERIOUSLY ILL OR INJURED?

IS THERE A GOOD HOSPITAL IN SPRINGFIELD?

The Springfield Regional Hospital provides a full range of medical specialists. The university physician is on the staff of Springfield Regional Hospital and provides continuity of care for students ill enough to require admission. The Dean of Students notifies parents in the case of severe or life-threatening conditions.

CAN I GET INFORMATION ABOUT MY CHILD’S MEDICAL RECORDS?

For students over 18, records for medical and counseling treatment are protected by Federal and Ohio laws on privileged communications. Therefore, the staff is able to discuss a student’s condition and case only with written permission from the student. If you want to discuss your child’s treatment, he or she must sign a release of information before disclosure. Release of medical information to parents may now be authorized by students online and should make communication with parents easier. Parents are contacted if there is a life-threatening crisis.

COUNSELING SERVICES

Counseling services include crisis intervention and brief, focused therapy, which are also free. The Health and Counseling Center is open Monday through Friday from 8 a.m. to 5 p.m., while the university is in session.
IS HELP AVAILABLE TO STUDENTS ABUSING ALCOHOL OR OTHER DRUGS?

Counseling is available to students with substance abuse problems. When necessary, students are referred to local treatment centers.

GENERAL INFORMATION

WHAT IS WITTENBERG’S ALCOHOL POLICY?

Wittenberg adheres to the laws of the State of Ohio and the City of Springfield regarding alcohol. Individuals must be 21 years of age to purchase any alcoholic beverage and may not walk in public areas with an open container of alcohol. Further, Wittenberg students of legal age who live in residence halls may consume alcohol only in their rooms with the door closed. Greek organizations may not use house funds to purchase alcohol, and they must follow prescribed national and Wittenberg guidelines at social functions at which alcohol is permitted. Kegs are banned in all university housing (as well as by most community landlords).

The university is in the midst of a residential community. As such, we have encouraged students to be respectful of their neighbors. We also require that students keep noise levels below those mandated by the city noise ordinances, and that parties be limited to 25 or fewer students and guests per person according to the house limits.

Wittenberg provides a busy calendar of non-alcohol events, as well as a wide variety of alcohol education and prevention efforts through the year.

WHAT IS WITTENBERG’S POLICY ON WEAPON CONTROL?

The new concealed carry law, recently passed in Ohio, did not change the weapon control policy and procedures in place at Wittenberg. You may view the university weapons policy statement in the 2012-2013 Student Handbook: http://www.wittenberg.edu - Click on “Current Students,” then click on “Student Handbook.”

WHAT IS WITTENBERG’S POLICY ON SMOKING?

Wittenberg has a long-standing smoking policy. Our policy prohibits smoking in all campus buildings. To comply with the state-wide smoking ban the University policy prohibits smoking in areas immediately adjacent to all University buildings. Smoking is prohibited near entrances, exits, windows that open, and ventilation intakes that serve an enclosed area. Smoking is not permitted in the alcove between Recitation Hall and the Annex, the front patios of buildings, the entrances to Hollenbeck or any other academic building, the back stairs of Carnegie, the loading dock at the student center or the entrances to residence halls. Smokers have the added responsibility of disposing of their cigarette butts without littering the campus or using trash
receptacles because of the potential to start a fire.

**WHAT RELIGIOUS SERVICES AND ACTIVITIES ARE AVAILABLE ON CAMPUS?**

Wittenberg is affiliated with the Evangelical Lutheran Church in America and is served by a husband-wife pastoral team. The pastors lead two services on Sunday: a traditional morning service in Weaver Chapel and a contemporary service Sunday evening in Ness Auditorium (Hollenbeck Hall). In Springfield, there is a Jewish synagogue, two Islamic centers, and Catholic churches as well as congregations of most denominations and worship styles. A list of worship centers is available on the Wittenberg website under campus ministry. Weekday chapel is also held on Tuesday and Thursday mornings in Weaver Chapel, featuring speakers from the faculty and administration, the student body, and the larger church.

Weaver Chapel is the center of Christian life and ministry on campus. In addition to worship services listed above and other festival services throughout the year, there are Bible studies, discussion groups, weekly fellowship, social outreach projects and retreats. Weaver Chapel Association, an interdenominational student organization, plans most of these activities.

Other fellowship opportunities on campus include Newman Club, Jewish Culture Club, Lutheran Student Movement, Imani Gospel Choir, Primetime/Campus Crusade for Christ, Pre-theological Studies Group, and Athletes for Christ. More information is available on the campus ministry website about these activities.

**WHAT STUDENT ACTIVITIES ARE AVAILABLE?**

http://www4.wittenberg.edu/students/studentorg.html/

More than 120 organizations are available to meet almost any interest. A few of these are Union Board, Jewish Culture Club, Concerned Black Students, the Conservation Club, Wittenberg Management Club, Caving Club, the American International Association, Habitat for Humanity, and Voices (the Wittenberg Women’s Association). There are also several music performance organizations, as well as opportunities for participating in theater and dance production.

**WHAT SERVICES AND ACTIVITIES ARE AVAILABLE TO MULTICULTURAL STUDENTS?**

Wittenberg is a diverse community of students from various racial and ethnic backgrounds. We know that such diversity only enhances the quality of a Wittenberg education. A sampling of the services and activities available for our multicultural student populations include: Peer Advising Program, Multicultural Alumni Mentor Program, American International Association, Imani Gospel Choir, Concerned Black Students.

**DOES WITTENBERG HAVE FRATERNITIES AND SORORITIES?**

There are five national fraternities and five national sororities chartered at Wittenberg. They all have houses which provide housing options for junior and senior members after the University residence requirement has
been met. All groups provide some type of meal plan for residents and other members. Many houses are staffed by House Directors and are alcohol free properties.

New students may pledge once they have completed 16 credit hours at Wittenberg with at least a 2.25 GPA. A student completing only 12 credit hours must achieve a minimum 2.75 GPA to be eligible. Chapters may take new upper class members at any time provided they meet equivalent academic eligibility requirement.

All organizations provide scholastic support, leadership and personal development, opportunities for philanthropic service and lifetime friendships. They all require ongoing financial and time commitments.

There also are three national historically African-American Greek organizations charged at Wittenberg. Their eligibility and membership intake procedures vary.

See the Greek Life website for further information at http://www.4wittenberg.edu/administration/greeklife/

WHAT KINDS OF ATHLETIC PROGRAMS ARE AVAILABLE?

http://www4.wittenberg.edu/news/athletics/

Intercollegiate Athletics
The Department of Athletics at Wittenberg University is committed to the pursuit of academic and athletic excellence. The program is conducted on the principle that athletic experiences complement the academic process. As a member of the North Coast Athletic Conference and the NCAA Division III, Wittenberg offers 23 sports--11 for men and 12 for women.

Intramural Sports, Club Sports, and Recreation
The Intramural and Club Sports program offers all students the opportunity to participate in a wide variety of sports throughout the academic year. Some 16 team and lifetime sports are offered for men, women and co-ed participation. Clubs include: men and women’s rugby, cheerleading, crew, dodge ball, martial arts, Ultimate Frisbee Club, the Outdoor Club, and men’s volleyball. In addition, opportunities are available for recreational basketball, billiards, euchre, flag football, floor hockey, soccer, sand volleyball and softball.

Athletic and Recreational Facilities
The facilities at Wittenberg are a unique blend of the past and future. The Health, Physical Education and Recreation Center (HPERC) is the centerpiece of activity. The main unit, Pam Evans Smith Arena can be used as three full-sized basketball courts, three volleyball courts, or three tennis courts. It seats 3,000 spectators for intercollegiate athletic events, or 4,300 for concerts, convocations and other public events. In addition, this facility also houses six racquetball courts and a 25-meter by 25-yard swimming pool with one- and three-meter diving boards. A training room, locker rooms, and team rooms are also located in the HPERC. The Bob Rosencrans Hall of Honor Fitness Center, is a 4,622 square feet of space to the front of the building. The center houses state-of-the art fitness equipment including, a variety of Nautilus equipment. Aerobic equipment includes starmasters, elliptical machines, treadmills and rowers. The facility is open daily for use by students, athletes, faculty and staff. In addition, the university’s three certified athletic trainers will gain
much needed space for examinations and rehabilitation work, including an ice machine and a whirlpool tub, in
the new fitness center.

The old Wittenberg field house, home of the Tigers since 1929, houses offices and the Strength and
Conditioning fitness center. It is equipped with five benches, five squat racks, five incline benches, 25
Olympic bars, dumbbells, 8,000 pounds of free weights. In addition, during the summer of 2005, this facility
received new floor surfaces, wall treatments and other aesthetic improvements.

Facilities at Edwards-Maurer Field and Earl F. Morris Track include an artificial grass surface, with granular
sand and rubber in-fill, a Recotan 400-meter track and lights. Field hockey, football, men’s and women’s
lacrosse, men’s and women’s soccer, men’s and women’s track, intramurals and physical education classes all
find time on these new facilities.

WHAT IS THE WITTENBERG SERIES?
The Wittenberg Series, founded in 1982, is the university’s premier offering of arts and lecture events. The
Series annually sponsors campus visits, performances and appearances by some of the most creative,
influential and outstanding people in the world. Carefully chosen by a committee of faculty and students,
these programs also reflect the university’s academic disciplines. They are free and open to the general public
as well as to students, faculty, staff, parents and alumni. Because they are so important, the university does
not support the scheduling of any extra- or co-curricular programs that will conflict with them. While students
are strongly encouraged to attend and some professors may even require their classes to do so, our ultimate
goal is to make the programs so interesting and entertaining that no one will want to miss them.

IS OTHER ENTERTAINMENT AVAILABLE ON CAMPUS?
Union Board, a student organization, offers a wide range of entertainment and educational programming each
year. Union Board (UB) sponsored events include major concerts, coffeehouse bands, comedians, lectures,
weekend movies, the Homecoming Parade and Little Sibs weekend. UB events are open to all students at little
or no cost. Additionally, other student organizations sponsor dances, field trips and other social events
throughout the year. There is always something happening on campus. Encourage your student to get
involved.

ARE STUDENTS PERMITTED TO HAVE CARS ON CAMPUS?
Students are permitted to have cars. All students with cars must register them with the university. Students
may park only in designated areas, and are fined if they park in restricted areas. Students who fail to pay fines
cannot register. One of the advantages of Wittenberg’s location in the city of Springfield is that services are
within walking distance of campus, so students can get along quite easily without a car.

SPRINGFIELD
WHAT KINDS OF ENTERTAINMENT ARE AVAILABLE IN SPRINGFIELD?

Springfield boasts a symphony orchestra, a civic theater, an arts council, an art museum, and a heritage center. The Springfield Symphony performs from October to April. The Arts Council sponsors a winter entertainment series as well as the longest running, free summer arts festival in Ohio. The Springfield Museum of Art presents several shows each year in its facility located just south of campus. The Heritage Center of Clark County features a research library, museum store, and four theme exhibit galleries, dedicated to regional and state history. There are also 15 movie screens in Springfield, five in the Upper Valley Mall and ten at the eastern edge of town, all showing first-run movies. For students with cars, Columbus and Dayton also offer many forms of entertainment.

When in Springfield visit the historic Wescott House the only Frank Lloyd Wright prairie style house in Ohio. Springfield is one of the largest antique areas in the country with the Antique and Flea Market at the Clark County Fairgrounds just minutes from the campus. If you love antiques, don’t miss this monthly event that has been showcased in Country Living and Country Home. If you love golf, Springfield Country Club is close by. The Clark County Fairgrounds hosts one of the largest Cars & Parts Swap Meet in the area and is home to the Champions Center for horse enthusiasts.

WHERE CAN STUDENTS SHOP?

Several convenience shops are in the university area. There are also pharmacies, florists and hair stylists within walking distance of campus. Target, Wal-Mart, and Meijer (a one-stop shopping store) are located about one mile west of campus, and the major shopping center is the Upper Valley Mall, about three miles west of campus. The city transit offers bus service from the campus area to Meijer and the mall. Springfield also has several smaller shopping centers and shops.

Some interesting places to visit are the Air Force Museum at Wright-Patterson Air Force Base, downtown Urbana (14 miles north), and Yellow Springs (11 miles south). The Air Force Museum offers various displays of aircraft and other items of aviation history, and Urbana offers interesting shops and restaurants. Yellow Springs has several fascinating shops (which sell such things as leaded glass, herbs and scents, bulk foods, jewelry and pottery), as well as several good restaurants. Glen Helen and John Bryan State Park, good places for hiking, are also located near Yellow Springs. The Mall at Fairfield Commons is located about 30 minutes from campus and has several upscale shops, a food court, and four major department stores.

WHERE CAN I STAY WHEN I VISIT MY STUDENT? WHERE CAN WE EAT?

Listed below are hotels, motels and restaurants in the Springfield area, all within the Telephone Area Code (937):

Hotels/Motels
Comfort Suites 322-0707
**Recommended Restaurants**

Applebee’s, 1800 West First Street 322-6700
BW-3 Buffalo Wild Wings, 1960 N. Bechtle Ave. 390-9464
Golden Jersey Inn, 6880 Springfield Xenia Rd., Yellow Springs 324-2050
Hickory Inn, 652 N. Limestone St. 323-1702
Linardo’s Villa, 2230 E. Main St. 323-3011
Los Mariachi’s, 1706 E. Main St. 324-2066
Mêla in Courtyard by Marriott, 100 S. Fountain Ave. 322-3600
Mike and Rosy’s Deli, 330 W. McCreight 390-3511
O’Charleys, 1830 N. Bechtle Ave. 342-1248
Red Lobster, 1898 W. First St. 323-8051
Seasons Bistro & Grille, 28 South Limestone St 521-1200
Springfield county Club 2315 Signal Hill Road 399-4215

(Wittenberg Parents of current students are invited to dine—mention Wittenberg when making reservation.)

Texas Roadhouse, 1750 N. Bechtle Ave. 322-6500
TGI Fridays, 1720 N. Bechtle Ave. 322-8121
The Winds Cafe, 215 Xenia Ave., Yellow Springs 767-1144
Ye Olde Trail Tavern, 228 Xenia Ave., Yellow Springs 767-7448

In addition to the restaurants listed above, Springfield also has Bob Evans, Cracker Barrel, Steak and Shake, and Perkins as well as many pizza restaurants.

**WHAT ABOUT BANKING?**

There are several banks in Springfield, including PNC Bank, KeyBank, Security National Bank, Fifth Third Bank, and Huntington Bank. There is an “Automated Teller Machine” located in the Benham-Pence Student Center as well. The Service Center in the Benham-Pence Student Center cashes personal checks up to $50 for students. Additionally, all students enrolled at Wittenberg may become members of the Wittenberg University Federal Credit Union. The Credit Union is located on campus, in room 103 Shouvlín Center. With a $5 minimum balance, members have access to a full range of financial services, including savings and checking accounts, ATM, Debit and Visa cards, certificates of deposit, check-cashing services, traveler’s checks, discount movie passes, amusement park tickets, plus many other member benefits. Contact the Credit Union at (937) 327-6427 or online at [http://www.witt-cu.com/](http://www.witt-cu.com/).
KNOW THE RULES: BEING PROACTIVE

THE JUDICIAL PROCESS
Students are expected to read and know the university policies and social regulations. The Code of Expected Conduct is part of the Student Handbook and is available on the university’s Website at:

http://www4.wittenberg.edu/administration/student_development/

It is also under “Quick Links” on the homepage.

Our student conduct system is an educational one. As such, we have several goals:

1. to establish and uphold community standards;
2. to promote the development of individual and group responsibility and accountability;
3. to provide a fair process for students who have violated community standards;
4. to promote the opportunity to learn self-discipline and provide educational sanctions when the community standards are violated; and
5. to protect the rights of the members of the college community.

Violations of the community standards result in disciplinary conferences. Wittenberg’s judicial system provides for administrative hearings or hearings before the Student Senate Hearing Board. Faculty members and the hearing panel of the Honor Council hear incidents of academic dishonesty.

Questions about community standards or any of our hearing processes can be directed to the Dean of Students.

FERPA

FERPA – Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act is a federal statute that protects a student’s educational record. Each institution may define directory information, those items that it can publish or release about the student. Wittenberg defines directory information as: name, enrollment status, date of graduation, degree awarded, address and telephone number, e-mail address, date and place of birth, major field of study, participation in officially recognized activities and sports, dates of attendance, and awards received.

Wittenberg University has chosen to keep all other information confidential. Only those persons with a “need to know” (academic advisors, staff who need access to information to perform their job duties, etc.) are given access to the student’s record. Students may give parents access to grades, schedules and financial information on the Portal. (Health and counseling records are confidential by law and are not considered a part of your educational record.) Exceptions to this policy include the event of a medical emergency or when the safety of the student or the community is in question. In those situations, parents will be contacted.
# PARENTS’ ASSISTANCE CHART

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<thead>
<tr>
<th>Issue</th>
<th>Considerations</th>
<th>Resources</th>
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</thead>
<tbody>
<tr>
<td><strong>ROOMMATE PROBLEMS</strong></td>
<td>There are two sides to every issue. Are there other factors to consider? Is your son or daughter living with someone for the first time? Is this his or her first time away from home?</td>
<td>Resident Advisor (there’s one on each floor) and Area Coordinator (each hall has a professional staff member)</td>
</tr>
<tr>
<td></td>
<td>Has your student talked with their roommate about their concerns?</td>
<td>Associate Dean of Residence Life</td>
</tr>
<tr>
<td></td>
<td>Does your son or daughter need someone to help them know how to approach their roommate? Would an objective third party to facilitate discussion help?</td>
<td>If your student is living off campus, the Dean of Students Office can help.</td>
</tr>
<tr>
<td><strong>HOMESICKNESS</strong></td>
<td>If this is your student’s first time away from home, an adjustment period is normal.</td>
<td>Resident Advisors are terrific resources for a friendly face and an empathetic ear. If the concern is more serious, the Area Coordinator is the best resource.</td>
</tr>
<tr>
<td></td>
<td>Has your son or daughter made new friends or acquaintances? Is he or she usually quick to find a group of friends, or someone who likes to observe first and then get involved?</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Has your son/daughter come home every weekend?</td>
<td>As difficult as it is to discourage your student from coming home (you miss them too!), please do so. Reverting to home makes every Sunday night a readjustment here and the homesickness more difficult to overcome. Staying on the weekends allows students to get involved with others during the times they are more likely to be looking for new friends for activities and programs. The Student Involvement Office is a great place to explore involvement in clubs and organizations.</td>
</tr>
<tr>
<td></td>
<td>Has your student gotten involved in a university organization or activity?</td>
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### Academic Adjustment Problems

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<tr>
<th>Considerations</th>
<th>Resources</th>
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</thead>
<tbody>
<tr>
<td>Is your son or daughter feeling anxious about their preparation for college?</td>
<td>Your student’s academic advisor is their best resource for their concern about academic adjustment. He or she is a wonderful referral agent to other university staff members who can help your student with time management, stress management, etc.</td>
</tr>
<tr>
<td>Is your student saying, “I never had any problems in high school, but I’m having a hard time in my classes”?</td>
<td>The Academic Services Office works individually with students who are seeking extra help in managing their academic program.</td>
</tr>
<tr>
<td>Is your student feeling down about their grades or progress?</td>
<td>Again, their academic advisor is a good resource. The residence hall staff members are also excellent resources in working with students to determine priorities, and to manage their newly found freedoms with their responsibilities.</td>
</tr>
<tr>
<td>Are you concerned that study time is less frequent than class time?</td>
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### Parents’ Assistance Chart

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<tr>
<th>Issue</th>
<th>Considerations</th>
<th>Resources</th>
</tr>
</thead>
</table>
| Career and Major Exploration | Has the “different major each week” phenomenon hit your student?  
Is your son or daughter concerned that they aren’t certain what they want to do either academically or in a career? | The Career Center is a tremendous resource for students who are exploring their skills and talents, trying to determine the majors and careers that best match their particular skills and talents. They can explore internships that can help them test their ideas about career possibilities. |
| Student Involvement | You’ve never heard of the student organization that your son or daughter has joined.  
You aren’t sure what you think of your student pledging a fraternity or sorority.  
You don’t know how to motivate your student to get out of their residence hall and get involved. | Check out the university’s Website – the student organization directory is now online. Or contact the Student Involvement Office.  
Contact the Director of Greek Life or the Director for Student Involvement to discuss your concerns.  
Resident Advisors, Area Coordinators and the Director for Student Involvement are experts at helping students get involved. |

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**Note:** The research shows that involved students adjust more quickly, are happier in their environments, and do better academically.
| **DISSATISFACTION WITH A STAFF OR FACULTY MEMBER OR OFFICE ON CAMPUS** | Your son or daughter has tried to get an answer to a problem.  
You feel as though you’ve gotten the runaround with a particular office.  
You have a concern and are not really sure where to take it. | Encourage your student to try one more time. If this fails, encourage your student to take their concern to the administrator who supervises the area of concern.  
Several resources are available to help refer and direct students and parents: the Campus Information Center in the Student Center, the university switchboard operators, the Dean of Students Office and the Coordinator for Parents Programs. |