Master of Arts in Education

CHECKLIST FOR APPLICATION

• Application Form

• Transcripts from all colleges, universities and graduate schools previously attended (Be sure to request all transcripts, including programs for which no degree was awarded.) *Transcripts should be sent directly from the institution to the address above. If you attended a college or university outside the U. S., please check with the Education Department. Alert the Education Department if any transcript will be in a former name.*

• Three References
*References should be from persons (colleague, instructor, employer) who are familiar with your personal, academic, and professional background; who understand your educational goals; and who can address your ability to pursue graduate study in your chosen field.*

• Two copies of your resume.
*The resume should include both educational and professional background and any volunteer or certificate training programs.*

• Application Fee
*A non-refundable fee of $ 40.00 in U. S. funds, payable to Wittenberg University, should accompany all applications.*

• Professional Goals
*Describe on a separate piece of paper your professional goals using a story from your own teaching.*

Questions regarding your application may be directed to the Education Department Office: 937-327-6417 or educ_mail@wittenberg.edu.