To the student:

I understand that this document will be used only for the purpose of evaluating my qualifications for study abroad, and will become part of my application file. Release of this information is controlled by the Family Education Rights and Privacy Act of 1974 and I hereby waive my right of access to this recommendation.

Name of Student Applicant: ________________________________________________________________

Student Signature: ___________________________ Date: __________________________

To the individual completing this form:

This student is applying for the Wittenberg in China: On the Silk Road summer study abroad program for Summer 2014. The selection criteria are: eagerness to learn and academic preparation, willingness to take responsibility for their own learning and that of others, ability to cooperate with others, flexibility, and emotional stability and maturity.

If you would prefer, you may choose to answer the following questions in a letter of recommendation format. Please return it to the student in a sealed envelope, or send directly to the Office of International Education, Room 126, Hollenbeck Hall [Wittenberg University, P.O. Box 720, Springfield OH 45501]. Applications are reviewed as they are received and the deadline for receipt is February 14, 2014.

1. How long have you known the student and in what capacity?

2. Please describe the applicant as a student.

Assessment
☐ Excellent Student
☐ Above Average Student
☐ Below Average Student
☐ Insufficient Knowledge to Judge

Basis of Assessment
☐ Personal Knowledge/Records
☐ Reports of Others
☐ Record Review Only

Comments:

3. How would rate this student’s ____________?

Eagerness to learn
☐ Excellent
☐ Above Average
☐ Average
☐ Below Average
☐ Unknown

Willingness to take responsibility of own learning
☐ Excellent
☐ Above Average
☐ Average
☐ Below Average
☐ Unknown

Willingness to assist other students in their learning
☐ Excellent
☐ Above Average
☐ Average
☐ Below Average
☐ Unknown

Comments:
4. How would you rate this student’s ______________?

Ability to cooperate with others
- [ ] Excellent
- [ ] Above Average
- [ ] Average
- [ ] Below Average
- [ ] Unknown

Flexibility
- [ ] Excellent
- [ ] Above Average
- [ ] Average
- [ ] Below Average
- [ ] Unknown

Comments:

5. Will the student be motivated in her or his studies and obligations on the program?

Assessment
- [ ] Highly Motivated
- [ ] Adequately Motivated
- [ ] Unmotivated
- [ ] No Basis for Judgment

Basis of Assessment
- [ ] Direct Knowledge
- [ ] Reports of Others
- [ ] Records Review

Comments:

6. The student will be part of a program that lacks the structure of a typical U.S. college/university environment. Is the student self-reliant and mature enough to perform well in this type of program?

Self-Reliance
- [ ] Very Self-Reliant
- [ ] Generally Self-Reliant
- [ ] Will Require Help

Maturity
- [ ] Very Mature
- [ ] Fairly Mature
- [ ] Somewhat Immature

Basis of Assessment
- [ ] Personal Knowledge
- [ ] Reports of Others
- [ ] Records Review

Comments:

7. If you were leading students on this study abroad program, would you take them? Please discuss any reasons why you would hesitate, or why you would look forward to spending this month with them.

Name (please print): _________________________________________________________________

Signature: _____________________________________________________ Date: _______________

School & Department: ______________________________________________________________

E-mail: __________________________________________________________________________

Phone: _________________________ Office Hours:_______________________________________

We may contact you for more information; what is the best way to reach you?